



CONNECTICUT CHAPTER OF THE AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS
PROFESSIONAL AWARDS 2018

SUBMITTAL INSTRUCTIONS
JURY PRESENTATION TEMPLATE

- Download this PowerPoint Template file from the CTASLA website.
- Each project entered must have a separate file.
- **This slide** is for instruction purposes only and should not be included in the submittal.
- **Slide 1** is the Project Summary slide and must be the first slide of each presentation. The ASLA Member/Landscape Architect's specific role in the project should be 75 words or less.
- **Slide 2** is The Project Description and must be the second slide of each presentation, containing 250 words or less.
- **Slide 3** is the Statement of Significance slide and must be the third slide of each presentation. In 250 words or less, using bullet points, describe the project's worthiness for an award, focusing on the criteria used for judging each category.
- **Additional Slides** – Provide a minimum of eight (8) and a maximum of fifteen (15) additional slides for images, project graphics and photographs, with a brief caption (50 words maximum) for each image or slide.
- Do not use slide transitions, audio, or video in your submittal.
- Place images and text so that the CTASLA logo, project category and name located at the upper left corner of the slide remains visible; fill in page numbers in the upper right corner.
- Be concise and use the template font, Helvetica, minimum 12-point type.
- Utilize medium resolution JPG images only in your Jury Presentation.
- ***Your Jury Presentation must have all individual and company names and/or identifying marks removed from all graphics and captions.***
- Save your work to a CD-ROM or flash drive in PDF format as “[project name].pdf”, or upload your PDF file to awards@ctasla.org using the online transfer website www.WeTransfer.com (no other file transfer methods accepted).
- File is not to exceed 15 MB.
- Write the name of the project directly on the CD or flash drive, or include in the online WeTransfer message box.
- All submittals become the property of CTASLA to be used for promotion of the profession of landscape architecture (see Entry Form for specifics).
- Entries not complying with these instructions will be disqualified.



Project Summary:

Project Name:

Client: (if appropriate)

Project Location:

Date of Completion:

ASLA Member/Landscape Architect's Specific Role in this Project:



Project Description:

Project Description (paragraph form, 250 words or less, suitable for publication):



Statement of Significance / Design Intent:

In 250 words or less, using bullet points, describe the project's worthiness for an award, focusing on the criteria used for judging each category.

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Project Category
Project Name

slide 4 of x

Duplicate this slide for a minimum of 8 and no more than 15 additional slides for images of project graphics and photographs with a short caption (50 words or less) for each image or slide, (and erase this text from your presentation).

Please do not use the area below this line (and erase this text from your presentation)